

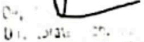
PROFORMA FOR PLACING THE REQUISITION FOR STAFF WITH THE SUBORDINATE
SERVICE SELECTION BOARD, PUNJAB, CHANDIGARH.

Name of the Department and its location	ਡਾਇਰੈਕਟਰ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਤਾਗ (ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿੰਗ) ਪਲਾਟ ਨੰ:1-ਏ ਸੈਕਟਰ 36-ਏ ਚੰਡੀਗੜ੍ਹ।	
1	Name of the post	ਸਟੇਰਕੀਪਰ
2	Scale of Pay	Rs.19900/-
3	Allowances	ਸਰਕਾਰ ਦੀਆਂ ਸਮੇਂ ਸਮੇਂ ਤੇ ਜਾਰੀ ਹੋਣ ਵਾਲੀਆਂ ਅਨੁਸਾਰ।
4	Limit (categories for which upper age limit is relaxable be stated)	ਸਰਕਾਰ ਦੀਆਂ ਸਮੇਂ ਸਮੇਂ ਤੇ ਜਾਰੀ ਹੋਣ ਵਾਲੀਆਂ ਅਨੁਸਾਰ।
5	Eligibility of sex:-	ਦੋਵਾਂ ਲਈ (ਪੁਰਸ਼ ਅਤੇ ਇਸਤਰੀ)
	(a) No. of vacancies at Headquarters.	
	(b) No. of vacancies at Sub-offices.	13
6	(List of offices with location to be appended)	
7	No. of vacancies:-	
	(a) Permanent	13
	(b) Regular/Temporary (posts continuing from year to year basis).	ਕੋਈ ਨਹੀਂ
	(c) Temporary (period for which posts exist to be specified).	--
	(d) Total no. of posts	13 (4 Posts Reserved for women)
8	(a) No of Vacancies for General Category	04
9	(a) No. of vacancies reserved for:-	02
	(i) Mazbi Sikhs/Balmikles.	01
	(ii) Others Scheduled castes/Tribes.	01 (SC Others)
	(b) Whether others are eligible in case of suitable candidates belonging to scheduled castes/tribes are not available?	-
	If so, whether no objection certificate	-

		forms the department of social welfare obtained?	
10.	(a)	No. of vacancies reserved for backward classes;	02
	(b)	Whether others are eligible in case of suitable candidates belonging to backward classes are not available, if so whether no objection certificate from the department of social welfare obtained?	
11	(a)	No. of vacancies reserved for Ex-Army personnel.	03 General = (ExSM) 02 SC ExSM = 01
	(b)	Whether others are eligible in case of Ex-Army personnel are not available, if so whether no objection certificate from the department of Defence Services Welfare has been obtained.	--
12		No. of vacancies reserved for Physically handicapped person.	--
13		No. of vacancies reserved for freedom fighter/department of freedom fighters.	--
14		No. of vacancies reserved for sportsman/woman.	01
15		No. of Vacancies Economically Weaker Section.	01
15		Qualified/Experience as prescribed in the Department Service Rules (Certified copy of relevant rules be attached or in the absence of Service Rules a copy of the order laying own the principles of the recruitment determined in consultation with the Punjab	(i) Should be Matriculate in 2 nd class or 10+2 from a recognized university or institution; (ii) Should possess National Trade Certificate/National Apprenticeship Certificate in Any Engineering Trade and (iii) Should possess at least one year experience of Store-Keeping In Engineering Stores.

		Public Service Commission and Department of Personnel and General Administration be attached.	
16	(a)	Academic (Indicate Division if necessary).	
	(b)	Technical.	
	(c)	Whether knowledge of Punjabi/English typing is essential in the case of Clerks? If so mention its speed as prescribed in the Departmental Services Rules.	
17		If Govt. employees are eligible to apply? State the age limit for the.	ਸਰਕਾਰ ਦੀਆਂ ਸਮੇਂ ਸਮੇਂ ਤੇ ਜਾਰੀ ਹੋਵੇਗਾ ਅਨੁਸਾਰ ।
18		Actual date from which the candidates are required.	1.1.2021

It is certified that the posts in question as per Service Rules fall in the quota of direct recruitment.


 Director, Industrial Training, Punjab

Note 1: All correction and alterations in the proforma should be initiated by the Department or the Authority making the requisition.

Note 2: Demand for the posts of StoreKeeper should be indicated separately in column no.2.

2/2

1/1/2021