



STATE APPRENTICESHIP ADVISOR-cum-DIRECTOR, TECHNICAL EDUCATION & INDUSTRIAL TRAINING, PUNJAB (IT WING), PLOT NO. 1A, SECTOR 36 A, CHANDIGARH.

Phone:0172-5022376, 5022383 e-mail – apprenticeship.branch@gmail.com

ADMISSION NOTICE

APPRENTICESHIP TRAINING SCHEME UNDER THE APPRENTICE ACT, 1961

Establishments/ Employers of Private, Government and Public Sector Industries/ undertakings (which include Punjab State Boards, Corporations, Municipal Corporations, Municipal Committees) whose occupation falls under the schedule of Designated Trades of Apprentices Act, 1961, are liable to engage apprentices according to prescribed norms. Establishments can advertise the vacancies in the local/regional newspapers, electronic media and approach local employment exchange, nearby industrial training institutes, O/o State apprenticeship advisor to engage apprentices to their required capacity against the assessed/vacant seats available with them.

The apprentices Act, 1961 was enacted with the following objectives:-

- To regulate the programme of training of apprentice in the industries so as to conform to the prescribed syllabi, period of training etc.
- To utilize the facilities available in industries for imparting practical training to meet the requirements of skilled manpower for industries.

To achieve these objectives the act has been amended to attract more youth to join apprenticeship training. A few major amendments are:

- Establishments having 6 and more workers can engage apprentices.
- Engagement of apprentices for the establishments having number of workers exceeding 40 shall be obligatory.
- Establishments have been allowed to engage apprentices in a band of 2.5% to 10% of the total strength of the workers. Within this band, apprentices can be engaged in any trade decided by the employer as per requirement.
- Establishments can also engage apprentices in optional trades which are not designated.
- Scope has also been extended to non-engineering occupations.
- Establishments have been permitted to outsource basic training in an institute of their choice.

To encourage more MSME to engage Apprentices a new scheme Apprentice Protsahan Yojana has also been started. Scheme supports manufacturing units and other establishments covered under the Apprentices Act, 1961 by giving 50% of the prescribed stipend paid to two apprentices during the first two years of their training. Guidelines of the Scheme are available at: <http://www.dget.gov.in>

All the establishments are therefore advised to conduct admission for apprentices as per amended act & provisions and fill up all the seats.

Public web portal of MIS application **ncvtmis.gov.in** has been designed to engage the apprentice to allow timely and transparent flow of information. The web portal will have information such as, details of establishments, apprentice's period of training, trade of training and tracking of apprentice after training etc. To enroll apprenticeship training following steps need to be followed on the web portal.

- Establishments register on the Apprenticeship training portal
- Establishments declare all the information regarding number of seats trade wise, duration of training, stipend rate and completion of training on the portal.
- Apprentices after registration on the portal can apply against the seats available with respective establishment.
- An agreement in the form of contract available online and supposed to be signed by the establishment & apprentice has to be approved online by Regional Directorates of Apprenticeship Training/State Apprenticeship Advisers at the web portal itself.

Following are some instructions which are to be followed for engagement/ admission of apprentices:

1. Employer should select and engage the eligible candidates as apprentices in the concerned trade from 01-09-2015 to 30-09-2015.
2. An apprentice engaged by an establishment will be given free training. Hostel accommodation (where ever available) and stipend for trade apprentices as revised & notified on 22.09.2014.
3. 25% of seats are reserved for Scheduled Caste/Scheduled Tribes, 3% for Handicapped (Visually impaired 1% Deaf, 1% Orthopedically Handicapped) and 10% for Women candidates. Compliance of notification dated 28-1-2008 may be assured.
4. All other instructions are available on <http://www.dget.gov.in> along with apprentice Rule 1992 amended and notified on 16th june 2015
5. The registration of Apprentices with Punjab State Board of Technical Education and Industrial Training will be done after verification of documents in apprenticeship branch before 15.12.2015.

Chandigarh
Dated:

B.PURUSHARTHA, I.A.S.
STATE APPRENTICESHIP ADVISOR-cum-
DIRECTOR TECHNICAL EDUCATION
& INDUSTRIAL TRAINING, PUNJAB.